

Notes on Chinese Test Registration

I. Legal Force of the Notice

1. The notice is formulated by CTI Technology Service (Beijing) Center Ltd. (hereinafter referred to as the CTI), and takes effect after its promulgation on www.chinesetest.cn.
2. The test taker should carefully read the notice before conducting the registration on www.chinesetest.cn. The completion of the test takers' registration on the website means that he/she has fully understood and agreed to abide by provisions in the notice.
3. The test taker who conducts the registration on www.chinesetest.cn should abide by provisions on relevant services of the website.

II. Registration Requirements for Test Takers

1. Before the registration, the test taker should carefully read the test taker manual (Chinese version) of Chinese test to be registered, agree all terms on implementation of Chinese test, test registration and result report by the Center for Language Education and Cooperation ("CLEC" for short) and the CTI, and read the registration procedures, fee payment, important notes as well as relevant terms on online registration publicized on the website.
2. The test taker should confirm that all information submitted for registration is complete, true and accurate; otherwise he/she will have trouble in taking the exam or fail to get the exam result. The test taker shall be responsible for the consequences caused by the wrong information submitted, and the fees for registration and exam affairs shall not be refunded. The CTI shall not assume any liability.
3. The system will set up a personal account for the test taker during his/her registration so as to keep his/her registration information and exam result. The test taker should take proper care of his/her own account number and password.

III. Certificate Requirements for Test Takers

According to the requirements of the Chinese test, when taking the test the test taker should carry the valid ID certificates (passport, ID card, residence permit, laissez-passer, etc.) issued by the governmental departments and conforming to the requirements of the country or region where the test taker intends to take the test, as well as the test admission ticket; Taiwan residents who intend to take the test in Chinese mainland must show the Mainland Travel Permit for Taiwan Resident as ID certificate. Personal information such as name and birth date on the certificate must be consistent with the registration information. If the test taker fails to take the certificate or the certificate does not meet the requirements, he/she will be refused to enter the test venue, and the fees for registration and exam affairs will not be refunded.

IV. Time for Test takers to Arrive at the Test Room

The test taker should arrive at the test room at least 30 minutes before the beginning of the exam. If the exam begins at 8:00 a.m., then the test taker should arrive at the test room by 7:30 a.m. The chief examiner has the right to refuse the test takers who enter the test room after 7:30 a.m. Refund or revised will not be allowed for the test taker who is late.

V. Articles Carried by Test takers

Test takers for the paper-based test may carry the following articles: test admission ticket, ID card, 2B pencil (two or more) and eraser.

Test takers for the internet-based test (at center/at home) may carry the following articles: test admission ticket, ID card. Except the aforesaid articles, any other personal article is not allowed to be carried to the test room.

VI. Test Room Regulations

1. The test taker shall obey the instructions of the exam staff, shall not make a racket to disturb the order in the test room or impede exam staff to perform their duties for any reason, nor shall he/she create confusions in the test room or other test locations . Once the test begins, for any problem, the test taker should raise his/her hand to ask for the exam staff for help. Any doubt related to test questions should not be inquired to the exam staff.

2. Any fraudulent practices or violating behavior of the test taker in the test room will be truthfully reported to the CTI. The CTI has the right to cancel the test taker's result, and the

test taker has no right to apply for alteration, exam cancellation and refund in case of any of the following fraudulent practices or violating behavior:

- (1) To take the test for others or hire a proxy to take the test;
- (2) To conduct fraudulent practices to help others or themselves by any means;
- (3) To carry or use articles not allowed in the test room;
- (4) To acquire the test information by any inappropriate means;
- (5) To carry the test questions out of the test room in any form;
- (6) Not to follow the instructions and warnings of the exam proctor;
- (7) To deliberately destroy facilities in the test room or facilities related to the test;
- (8) To deliberately disturb the order in the test room or affect the test of others;
- (9) Other fraudulent practices and cheating behavior determined by the exam proctor.

In case of any of the following cheating and violating practices stipulated in (1), (2), (7), (8) of Clause 2 of Article 6 with severe consequences, the CTI has the right to prohibit the test taker in question from taking the Chinese test in future.

VII. Reexamination for Free

In case the occurrence of abnormal conditions results in the failure of test or the failure of grading the test (these conditions may include but are not limited to unsuccessful test application in terms of test arrangement, test materials, test facilities, etc., and force majeure such as natural disasters, epidemic diseases and other emergency conditions), the CTI will offer the test taker affected a chance of re-test for free after the evaluation and approval. The time

and place of re-test for free should be arranged and registered by the CTI. If the test taker can not take the re-test for due reason, he/she may apply for cancellation of re-test and demand to refund all fees related to registration, or make an alternation to the test date for free.

VIII. Test Result

In general, the test taker may log on the registration website to inquire the results around 30 working days later after the completion of the test.

IX. Relevant Information

If the test taker is not satisfied with the test services (including test registration, test application, test facilities, test proctors, etc.) or deems that his/her rights and interests are infringed upon, he/she may lodge complaints to the CTI.

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CTI Co.,Ltd.